

Committee	Date	Classification	Report No.	Agenda Item No.
Strategic Development Committee	17th June 2010	Unrestricted	SDC001/011	5.1
Report of: Assistant Chief Executive		Title : Strategic Development Committee Terms of Reference, Quorum, Membership and Dates of meetings		
Originating Officer(s) : Nadir Ahmed, Democratic Services		Ward(s) affected: N/A		

1. Summary

- 1.1 This report sets out the Terms of Reference, Quorum, Membership and Dates of meetings of the Strategic Development Committee for the Municipal Year 2010/11 for the information of members of the Committee.

2. Recommendation

- 2.1 That the Strategic Development Committee agree to reschedule the 27th October 2010 meeting to take place on 28th October 2010.
- 2.2 That, subject to the above, the Strategic Development Committee note its Terms of Reference, Quorum, Membership and Dates of future meetings as set out in Appendices 1, 2 and 3 to this report.

3. Background

- 3.1 At the Annual General Meeting of the Council held on 26th May 2010, the Authority approved the proportionality, establishment of the Committees and Panels of the Council and appointment of Members thereto.
- 3.2 It is traditional that following the Annual General Meeting of the Council at the start of the Municipal Year, at which various committees are established, that those committees note their Terms of Reference Quorum and Membership for the forthcoming Municipal Year. These are set out in Appendix 1 and 2 to the report respectively.
- 3.3 The Committee's meetings for the remainder of the year, as agreed at the Annual General Meeting of the Council on 26th May 2010, are as set out in Appendix 3 to this report.
- 3.4 However, at the Annual General Meeting of the Council, Council agreed to have an additional Council meeting on 27th October 2010. As the meeting times do not allow Members to attend both meetings, officers have recommended that the Strategic Development Committee meeting be rescheduled to 28th October 2010.
- 3.4 In accordance with the programme of meetings for principal meetings, meetings are scheduled to take place at 7.00pm.

4. Comments of the Chief Financial Officer

4.1 There are no specific comments arising from the recommendations in the report.

5. Concurrent report of the Assistant Chief Executive (Legal)

5.1 The information provided for the Committee to note is in line with the Council's Constitution and the resolutions made by Full Council on 26th May 2010.

6. One Tower Hamlets Considerations

6.1 When drawing up the schedule of dates, consideration was given to avoiding schools holiday dates and know dates of religious holidays and other important dates where at all possible.

7. Sustainable Action for a Greener Environment

7.1 There are no specific SAGE implications arising from the recommendations in the report.

8. Risk Management Implications

8.1 The Council needs to have a programme of meetings in place to ensure effective and efficient decision making arrangements.

9. Crime and Disorder Reduction Implications

9.1 There are no Crime and Disorder Reduction implications arising from the recommendations in the report.

10. Appendices

Appendix 1 Strategic Development Committee Terms of Reference and Quorum

Appendix 1a Development Committee Terms of Reference and Quorum

Appendix 2 Strategic Development Committee Membership 2010/2011

Appendix 3 Strategic Development Committee Meeting Dates 2010/2011

LOCAL GOVERNMENT ACT, 1972 SECTION 100D (AS AMENDED) LIST OF "BACKGROUND PAPERS" USED IN THE PREPARATION OF THIS REPORT

Brief description of "background paper"

If not supplied
Name and telephone
number of holder

None

Nadir Ahmed
Democratic Services
020 7364 6961